

ST. JOHN LUTHERAN SCHOOL BOARD MINUTES

August 10, 2010

I. OPENING ITEMS:

- A. Donald Suckow called the August meeting to order at 6:00 p.m. The meeting was opened by Pastor Meador with a short devotion.

Those in attendance were: Donald Suckow, Barb Karsten, Clinton Lade, Nola Schultz, Pastor Meador, Dave Mohs, Timothy Gieschen, Kim Jones, Matthew Thull, and Sara Kleinhans, Pastor Knippa, and Tracy Ramminger. Jennifer Kurtz was absent.

- B. A motion was made by Barb Karsten and seconded by Matt Thull to approve the agenda for the August meeting. Motion passed.
- C. A motion was made by Matt Thull and seconded by Nola Schultz to approve the minutes from the June meeting. Motion passed.

II. OPEN FORUM:

Pastor Meador made a request that Tim G., Don, Tracy, and himself be allowed to make some amendments to the Daycare's "Employee Handbook". They will have a draft ready for our approval at the next meeting.

III. REPORTS:

- A. Chairman's Report – None.
- B. Financial Report – Reviewed. (See attached).
- C. Early Childhood Report – Tracy presented her report to the board. Two employees will be leaving and she is looking to hire. Enrollment is very good this summer and is starting to fill up for the fall. There will be an increase of \$0.25 /hour to ensure the budget stays balanced.
- D. Athletic Report – None.

E. Food Service Report – Pastor Meador reported that Francha has purchased a food service management program called “Lunchbox”. This will replace the lunch/milk tickets and the paperwork involved, with computerized family accounts. The system will be installed soon.

F. Teachers Report – None

G. Principal’s Report –

1. Enrollment – Numbers attached. JK is currently at 22.
2. 2009-2010 Year End Financial – (See attached).
3. Mill Street – Thank you to all who helped out. The art project was very well received. Any suggestions for next year?
4. Back to School Night – Monday August 30. There will Not be a meeting in the church this year. Visit with the teachers in their rooms. There will be the GIFT Ice Cream Social, and other information in the cafeteria.
5. GIFT – Planning meeting Wed. Aug.11 at the Jones’ home.
6. Emergency Response Training – All 36 staff members are scheduled to receive CPR training and Blood Borne Pathogen refresher on Mon. Aug. 23 with the parish nurse.
7. Parent Surveys – We will not be doing written surveys this coming year. Tim G. will be going through the data collected so far and will be meeting individually with a random sampling of parents to gather input.
8. SMART Boards – Tim H. is installing new boards.
9. Teacher Installation – Sun. Aug. 22 at 10:30.
10. “Lunchbox” – (See Food Service Report).
11. Staff Service Recognition – 5 year increment anniversary celebrants will receive SCRIP credits.
5 yrs: Knippa, MacGillis, Truttschel
10 yrs: Konz, Weinaug, Ramminger
15 yrs: Villani

12. Church Social – School will have a booth/display at the church Social on Sun. Sept. 12. Tim G. will coordinate.

13. Student Teacher – Jennifer Lutke with Julie Konz (Grade 3) for the fall semester from UW Oshkosh.

IV. OLD BUSINESS:

A. None.

V. NEW BUSINESS:

A. Policy Change for Daycare Staff – (See Open Forum).

B. Booth for September 12 Church Picnic/Open House – (See Principal’s Report).

C. Recognition for Teachers – (See Principal’s Report).

VI. CALENDAR NOTES:

August 16 – Teacher Meetings 9am to noon.

August 17 – Salsa Inservice – “Bucket Fillers”

September 1 – First day of school

September 12 – Church Picnic/Open House

Pastor Knippa lead The Lords Prayer to close the meeting.

The meeting was adjourned at 6:40pm.

Respectfully submitted by Clinton Lade